



Meeting (No) **RESOURCES COMMITTEE (9)**
Time & Date **6pm 19 March 2019**
Place **Town Hall**
Document **Minutes**

Present: Cllr Kynaston (Chair), Carter, Griffiths (substitute for Cllr Warner) and Marlow.

In attendance: Miss A Duncan (Governance & Operations Manager), Mrs N McMahon (Markets, Asset & Admin Co-ordinator) and Cllr Jones.

PART 1: Items considered in the presence of the press and public

120 Questions and comments from residents: none.

121 Apologies for absence

RESOLVED to accept apologies from Cllr Warner (personal).

The absence of Cllrs Lloyd and Pilley was noted.

122 Declarations of Interest

There were no declarations of interest.

123 Minutes of the last meeting

RESOLVED to approve minutes of the meeting held on 12.02.19. The Chair signed the minutes.

124 Governance & Operations Manager's report

The Committee considered the Governance & Operations Manager's report and noted in particular that there was an amount of £122.75 from Town Hall room hire that had been outstanding for 12 months, despite regular reminders being issued. The Committee noted that, should the amount remain outstanding at the end of the current financial year, it would be written off as a bad debt.

125 Markets, Asset and Admin Co-ordinator's report

The Committee considered an update on current activities.

126 Finance

- a The Committee considered revenue from Town Hall room hire, Market Square hire and market rent to 28.02.19.
- b **RESOLVED** to approve expenditure of £63,619.40 net from the Council's current account as authorised by the RFO from 01.01.19 to 28.02.19, and FairFX card payment of £278.19 net from 01.01.19 to 28.02.19. The Chair signed the expenditure records.
- c **RESOLVED** approve expenditure of £1,270.38 gross authorised under delegated authority by the MAA Co-ordinator from 21.08.18 to 05.03.19. The Chair signed the expenditure record.
- d The Committee noted the current account income of £29,494.30 net from 01.01.19 to 28.02.19.
- e **RESOLVED** to agree the reconciliation of the Council's three bank accounts to February 2019. The Chair signed the reconciliation records.

127 Assets

- a **RESOLVED** that items with a value in excess of £74.99 be included in the assets list.

Chairman's initials and date:

SS 25/3/19

- b The Committee considered the assets list and amended the cost of office equipment to read £14,277.

RESOLVED to approve the list of Council assets to 13.03.19 including the amended cost of office equipment.

128 Committee budgets

- a The Committee considered the budget and EMRs for 2018/19.
- b To Committee requested that 19/20 budget line 1420 (Asset Management Grant) be adjusted to £9,000 to reflect the agreed asset management fee.

129 Strategic Objectives

The Committee considered the strategic objectives and accompanying report and agreed that the rating for "Develop Town Hall facilities" should be changed to amber.

130 Market & Town Centre Working Group

The Committee considered notes of the meeting held on 06.02.19.

131 Gazebos

The Committee agreed that consideration of the option to purchase additional gazebo covers should be deferred until the new Council year.

132 Neston Life app – market publicity

The Committee considered the report and agreed with the recommendation that market publicity on the Neston Life app should not be progressed any further at the present time.

133 Emergency call-out

The Committee agreed to ask Council to consider appointing a second designated person to attend should there be any emergency call outs.

134 Management of Assets Task and Finish Group

RESOLVED to approve the appointment of Cllr Roberts to the Group.

135 Other items: none.

136 Date of next scheduled meeting

To be agreed at the Annual meeting of the Council on 21.05.19.

137 Exclusion of the Press and Public

RESOLVED to exclude public and press for the remaining items because of likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.

PART 2: Items considered in the absence of the press and public

138 Waste/recycling collection contract

The Committee considered four quotations for waste/recycling collection.

RESOLVED to appoint Biffa as contractor for waste/recycling collection at a monthly cost of £286.80+VAT.

The meeting closed at 7.05pm.

Signed Simon Jey Date 25/6/2019